

**Procès-verbal de l'Assemblée générale annuelle de La Fab tenue le 22 juin 2016, à 19h /  
Minutes of La Fab Annual General Meeting held on June 22, 2016, at 7:00 pm**

**Veillez noter que le procès-verbal est rédigé dans la langue dans laquelle les points ont été soulevés. /  
Please note that the minutes are written in the language in which the items were raised.**

**Étaient présents:**

**Regular and interim Board Members:**

- Reid McLachlan
- Caryl Green
- Janice Collette
- Larry Dufour
- Kevin Burke
- Marie-France Nitski
- Louise Gauthier-Morrell
- Jovette Champagne
- Katharine Fletcher
- Heather Lamorie

**Other La Fab Members**

(see Sign-up sheet attached)

**Regrets :**

Heath Baxa, Board member

**1) Mot de bienvenue**

Caryl Green welcomes the members and says a few words about La Fab.

**2) Nomination d'un président et d'un secrétaire d'assemblée**

It is proposed by Reid that Caryl Green chair the assembly and that Katharine Fletcher be the secretary. Motion is approved with unanimity.

**3) Lecture de l'avis de convocation**

Caryl reads the notice.

**4) Vérification du droit de présence et de vote**

Members have received the notice and membership dues were paid. Motion is approved with unanimity.

**5) Lecture et adoption de l'ordre du jour**

It is proposed by Larry Dufour and seconded by Janice Collette to approve the agenda as presented. Motion is approved with unanimity.

**6) Lecture et adoption du procès-verbal de l'AGA du 29 avril 2015**

It is proposed by Janice Collette and seconded by Larry Dufour to approve the minutes of the AGA of April 29, 2015 as presented. Motion is approved with unanimity.

**7) Présentation du rapport du président 2015**

Annual Report is presented by Reid McLachlan, who gave an overview of the year. It is proposed by Shannon Langlois and seconded by Richard Gadbois to approve the report as presented. Motion is approved with unanimity.

The President Report will be posted on La Fab Website.

After the adoption of the report, Reid and members of outgoing Board thank Sandrine Kerouault for her excellent work and give her a bouquet of flowers and a gift certificate to Le Nordik.

**8) Présentation des états financiers 2015**

Treasurer Larry Dufour presented the financial report. It is proposed by Reid McLachlan and seconded by Susan Glazier to approve the report. Motion is approved with unanimity.

**Overview of the report**

Three sheets were given out to everyone:

- 2016 Budget,
- Contract with Les Toitures Raymond Roofing, and
- CACPC Bank Balance as of May 31

Larry indicate that, in 2016, we did not get any grants towards an Executive Director, but received some for hiring two student. He reminds us that the CLD was very helpful, but that they help businesses start up and that after three years these businesses must be self-financing.

Caryl Green adds that the Board will decide what we want. She also mentions that the CLD has a shared resource group and has offered their services to La Fab. So we will be pursuing this.

Louise Gauthier-Morell adds that Carol Froimovitch has a new campaign to make/install \$500 tiles above doorway for sponsors and that Will Amos intervened to get us the federal government support for our second student.

Reid adds that members must be ambassadors and promote La Fab; because we're only volunteers now we were only able to keep the Boutique open Friday to Sunday; in the summer with two students it will be open all week; maybe in autumn we will have funding for a person for two days a week to keep La Fab open. It is very hard to organize volunteers to keep La Fab open when we need two at a time to do all the work (Inventory, Sales, etc.).

It is proposed by Reid McLachlan and seconded by Susan Glazier to approve the report. Motion is approved with unanimity.

### 9) Nomination du vérificateur

It is proposed by Louise Gauthier-Morrell and seconded by Janice Collette that the external auditors be the same as last year, i.e. Trépanier Sarrazin in Aylmer. Motion is approved with unanimity.

### 10) Last Resolutions Update

Two resolutions were put forward and carried out in 2015-16:

- to allow Sandrine Kerouault to renew the lease for the next five years, and
- to elect Reid McLachlan as the interim president.

### 11) Période de questions

Q. Si La Fab ne peut continuer ses opérations qu'arrivera-t-il de l'édifice? (Jovette Champagne).

A: C'est à la Fabrique de décider qui loue l'édifice et pourquoi; ils sont très positifs envers La Fab (Carol Green).

Q: Who can rent studios?

A: Members and they can be "local" to Quebec or Ontario. (Caryl Green)

Q: Peut-on augmenter la visibilité de La Fab à partir de la route? Qu'est-ce qu'on peut faire? (Lucie Rossignol)

A: Kevin a ajouté une nouvelle affiche « ouvert ». Il y a un règlement municipal qui dit que l'on ne peut avoir qu'une affiche par propriété.

Caryl Green notes there is precedent for two signs (La Cigale and the other business in the parking lot) and although the Church is the main business and has a sign, Caryl thinks that due to precedents, La Fab can have another one.

Cela nécessiterait une dérogation mineure. Il faut en faire la demande auprès de la municipalité. Il est aussi possible de mettre une enseigne sandwich de l'autre côté de la rue, pendant les heures d'ouverture. A bigger sign is possible. So is a sandwich board across the street when we are opened. (Caryl, Heather and others)

And we need a sign that says Art AND Boutique.

Q. Should we be rebranding La Fab? (Janice Collette)

A: This will be for the Board to determine. (Caryl Green)

## 12) Élections au Conseil d'administration

*Outgoing Board members:*

- Larry Dufour
- Marie-France Nitski
- Kevin Burke

*Continuing Board members for a second year:*

- Reid McLachlan
- Heather Lamorie
- Heath Baxa
- Janice Collette

*Running for election on the Board:*

- Louise Gauthier-Morrell
- Jovette Champagne
- Katharine Fletcher
- Kevin Burke
- Shannon Langlois

Board must be an active, working board with direct link to specific Committees/Committee Chairs (this will be organized after AGM)

It is proposed by Susan Glaser and seconded by Maureen Tracey that the new board be accepted.

## 13) New Business

***Louise Gauthier-Morrell:***

For the past 5 years we've been renovating and finding our way. Now is an opportunity to refocus and see what our new direction will be:

- Will we keep the boutique or transform it into a studio?
- Will we keep the exhibition space or turn it into studios, too? Everything will be run by the artists themselves.

No one person can run everything therefore we must create committees. Louise Cormier called some members, encouraged them to pay up their membership fees, asked them to sign up to volunteer.

We all must sign up – sheets are at the back: please do take a moment, everyone, to say where you will assist.

Revenue: we want to increase it – we have for now decided to stay at 40% Commission for the Boutique and membership will be raised to \$40 from \$30.

Membership will be annual starting June 1 and good for a year. This will coincide with AGA and avoid expensive time of year after Christmas/New Year.

**14) Présentation des comités -- Louise Gauthier-Morrell**

The seven committees were mentioned and again, Louise invited members to sign up on the sheets at the back.

**15) Levée de l'assemblée**

It is proposed by Louise Gauthier-Morrell and seconded by Janice Collette that the session be adjourned. Motion is approved with unanimity.